

Kahua Process Comparison with PRZM/FCPWeb

The list below notes where processes were done in the existing systems and where they are done in Kahua.

Process/Task	FCPWeb	PRZM	Kahua	Kahua Job Aid
View and edit General Information for Project	Project Data Summary	Project Details	Project Details can be found in two places, the Portfolio Manager App or icon next to project name in the title bar.	
Create a Project Schedule/Listing of Project Milestones	Project Schedule	N/A	Milestones App	Milestones
Create an Initial Budget	Project Budget	N/A	Funding/Budget App	Budgets, Budget Adjustments, Budget Changes (Funding Document)
Create a Budget Version (no increase or decrease in funds)	Project Versions	N/A	Funding/Budget Adjustment App	Budgets, Budget Adjustments, Budget Changes (Funding Document)
Create a Budget Increase or Decrease	Project Versions	N/A	Funding/Budget Changes App	Budgets, Budget Adjustments, Budget Changes (Funding Document)
View the Project Budget and Expenses	Project Budget/ Project Financials	N/A	Work Breakdown App	
Create PSC Contracts	Project Contracts	A/E Selection & Administration/ Contract Information	Expenses/Contracts App	PSC Agreement
Create PSC Schedule of Values (Fee Document)	Project Contracts	A/E Selection & Administration/ Contract Information/AE Fee Document	Expenses/SOV Breakdown App	Schedule of Values (SOV)
Enter PSC Sub Information	N/A	A/E Selection & Administration/ Contract Information	Expenses/SOV Breakdown App	Schedule of Values (SOV)
Enter PSC Hourly Rates	N/A	A/E Selection & Administration/ Contract Information	Expenses/SOV Breakdown App	Schedule of Values (SOV)
Create Construction Contracts	Project Contracts	Construction/Construction Administration	Expenses/Contracts App	Construction Contracts
Create Contractor Schedule of Values	N/A	Construction/Schedule of Values/Modfications	Expenses/SOV Breakdown App	Schedule of Values (SOV)
Enter Subcontractor Information	N/A	Construction/Schedule of Values/Modfications	Expenses/SOV Breakdown App	Schedule of Values (SOV)
Create Requests for Information (RFI)	N/A	Construction/ Information/Changes	RFIs App	RFI
Create PSC Pay Request/Pay App	Project Contracts	A/E Selection & Administration/ Payment Requests and Payment Applications	Expenses/Pay Requests App	PSC Pay Request
Create Contractor Pay Request/Pay App	Project Contracts	Construction/Payments	Expenses/Pay Requests App	Construction Pay Request
Enter Manpower Utilization	N/A	Construction/Payments	Expenses/Pay Requests App	Construction Pay Request
Create PSC Amendment	Project Contracts	A/E Selection & Administration/ Professional Services Proposals	Expenses/Change Orders App	PSC Amendment
Document Internal Work Orders	Project Contracts (data recorded from WO software)	N/A	Expenses/Purchase Order App	Purchase Orders
Document Other Project Costs (PM Fee, C&I Fee, etc.)	Project Contracts	N/A	Expenses/Purchase Order App	Purchase Orders
Document University Purchase Orders	Project Contracts	N/A	Expenses/Purchase Order App	Purchase Orders
Document changes to work order, project cost, or purchase order totals	Project Contracts (RFPs/Change Orders link)	N/A	Expenses/Purchase Order Change Orders App	Purchase Order Change Orders
Document JOC Work Orders	Project Contracts	N/A	Expenses/Purchase Order App	Purchase Orders
Create Contractor Emergency Work Authorization	N/A	Construction/ Information/Changes	Issues App	Issues/RFP/FD/EWA
Create Contractor Field Directive	N/A	Construction/ Information/Changes	Issues App	Issues/RFP/FD/EWA
Create Contractor RFP	N/A	Construction/ Information/Changes	Issues App	Issues/RFP/FD/EWA
Contractor Change Order	Project Contracts	Construction/ Information/Changes	Expenses/Change Orders App	Construction Change Order
Create Construction Punch List	N/A	Construction/Submittals/Closeout	Punch Lists App	Punch List
Create Construction Field Reports	N/A	N/A	Daily Reports App	